



The First MicroFinanceBank
اولین بانک قرضه های کوچک

The First Microfinance bank (FMFB – A)

Request for Quotation

For

Security Supervisor & Guards Uniforms

Procurement Title:	Uniforms for the Security Supervisors & Guards
Procurement No#:	PSD/PR/SSD/Uniforms/2020 - 12
Issue date:	12. Dec.2020
Delivery Location:	Kabul, HO Office
Closing date:	26. Dec.2020
Question related to RFQ:	Please share you any query related to RFQ via call or Email before

RFQ Purpose:

The purpose of this RFQ is to collect quotation for providing of different types of SSD Uniforms for FMFB-A new head office.

First Microfinance bank –A:

The First Microfinance Bank, Afghanistan has been operating as Commercial Bank registered with Da Afghanistan Bank (DAB) with the vision to be recognized as the leading microfinance services provider in Afghanistan contributing to poverty alleviation and economic development through the provision of sustainable financial services primarily targeting at the micro & small businesses and households. This vision lays tremendous responsibility for the bank to ensure its operations continued effectively, providing all banking solutions to its customers. In this regard, amongst many other facilities FMFB-A provides the Online Transactions service to it valued customers.

Submission of Quotations:

The quotation must be delivered in a sealed envelope (signed and stamped) marked with the RFQ number by no later than 26. Dec.2020 before 2:00 PM Kabul, Afghanistan local time to the following address:

Mohammad Muhib Kabiri

Procurement Manager

+93(0) 711101112

Muhib.kabiri@fmb.com.af

FMFB-A Procurement unit/ PSD Department /HO

FMFB-A Head Office, Lane 8, Kolola Pushta Road, District 4, Kabul- Afghanistan

Email Submission

Quotations submitted by email will be not considered.




Quotation Term & Condition:





1. Update business license from authorized administration must be attached.
2. All quotations must be valid for a period of thirty days (30) days from the closing date of the Request for Quotations.
3. The quotation shall be completed and signed by an authorized representative of the Service provider.
4. There will be no public opening of quotations; the Purchaser is not bound to accept the lowest quotation and reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
5. The Service provider should furnish the documents, showing it is business registration in Afghanistan (License).
6. The price shall be quoted in AFN including all duties, taxes and other levies payable on the purchased items shall be included in the total price.
7. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
8. Quotation(s) not complying with these terms and conditions and the specifications, shall be treated as non-responsive and shall not be considered for further process.
9. FMFB-A will carry out inspection before delivery in case of any deviation, it will be rejected without any kind compensation.
10. In case of delay without logical reason the delivery, FMFB-A will charge penalty as per **FMFB-A** penalty policy.
11. 2% Tax will be applicable on the companies that has valid license and 7% tax will be applicable on companies that have invalid business license.
12. All requested items shall be warranty in term of quality and in case of any issue, the items must be replaced.

Payment term:




payment will be made within 15 days after complete delivery of goods/service and acceptance of invoice.

Scope of Work:

#	Description:	QTY	Model	Sample	Unit Price in AFA	Total in AFA
1	Garment or Suit for Security Guard's Supervisors, contain (T-Shirt, Coat, Pants)	38 pairs				
2	Wintry Hat for Security Guards	227 Pcs				
3	Socks for the Security Guards and Supervisors	530 Pairs				

4	Wintry Coat for all Male Staff	265 Pcs	North face			
5	Military Boots for the Security Guards Staff	227 Pairs				
6	Simple Boots for Lady Guards	38 Pairs				
7	Necktie for the SGS, and Cap for the Security Guards	76 ties Pcs and (227 Caps) Pcs				

8	Shawl for Lady Guards Staff	76 Pcs				
9	Simple Boots for SGS	38 Pcs				
10	Socks for lady Guards	76 Pairs				
11	Wintry Coat for the Lady Guards	38 Pcs	(North face)			

<p>12</p>	<p>Belts for the Security Guards Staff.</p>	<p>227 Pcs</p>				
<p>13</p>	<p>Under-cloth for the for All (SG, SGS, LD)</p>	<p>341 Pairs</p>				
<p>14</p>	<p>Garment or long coat suit for lady Guards Staff (pants, Long-Coat)</p>	<p>76 Pairs</p>				

15	Garment or Suit for the Security Guards (pants, and T-Shirts)	454 Pairs				
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I hereby confirm to accept all terms & conditions of this RFQ & declare that there are no deviations in my quotation and it is fully complying with the Specifications requested in this quotation.

Name: _____

Position: _____

Signature: _____

Company Name: _____

Annex# A

Summary of relevant capabilities and past performance

List former and/or clients with their most up-to-date contact information, to whom commodities or services similar to those requested under the RFQ have been delivered to in Kabul or other areas in Afghanistan over the last five (5) years. Please list entries in chronological order beginning/start with the most recent

Sr#	Project Title/Description	Location	Client (Email & Contact number)	Price in AFN	Start date	End-date	Status

Annex#: B

Please attached update business license