



The First MicroFinanceBank
اولین بانک قرضه های کوچک

Islamic Republic of Afghanistan

The First Microfinance Bank, Afghanistan (FMFB-A)

**Request for Proposal
(RFP)**

Construction of Kota-e-Sangi New Branch

Milestone	Relevant Date
RFP Reference No.	FMFB/PSD/RL/Kota-sangi/01
RFP Subject	FMFB Kota Sangi Relocation project
RFP Opening Date	13 Mar 2021
Deadline for Queries	26 Mar 2021
RFP Closing Date	26 Mar 2021
Proposals Due	26 Mar 2021
Proposal Review	30 Mar 2021
Shortlisting Process	03 April 2021
Contract Award	10 April 2021
Project Kick-Off	15 April 2021

[FMFB-A Head Office, Lane 8, Kolola Pushta Road, District 4, Kabul- Afghanistan](#)

Background

The First Microfinance Bank, Afghanistan (FMFB-A) is part of the Aga Khan Agency for Microfinance (AKAM), which has programs in over 15 countries throughout the developing world. The First Microfinance Bank, Afghanistan has a commercial banking license and started operations in 2004. Its prime objective in Afghanistan is to contribute to poverty alleviation and economic development through the provision of sustainable financial services to the poor and underserved.

Summary of Scope of Work:

- Fabrication of brick partition rooms
- Security upgrades
- Lighting, Wiring & Networking
- Branding & Decoration

- **Fabrication**

Brick works for construction of Bathrooms with complete installation, Safe Room with sufficient thickness of wall, IT room, Strong room. Plastering of all fabricated rooms and painting. Furthermore, the existing bathrooms and a brick wall removal will be part of fabrication tasks.

- **Security Upgrades**

Complete installations of sliding armored door for main entrance, armored door for IT room, armored door for Safe room, armored door for Stock, armored door for Emergency Exit and door for Strong room including frames and painting tasks are part of Security upgrades. Interested suppliers must have the prior experience for the mentioned tasks.

- **Lighting, Wiring & Networking**

Proper lighting of all interior section of the bank as well the corridor of the new branch, which includes wiring of sockets for Air conditioners, cabling for staff workstations, cabling into required parts of the branch. Internet port installation (Racks, Patch panels, cabling of network ports for required workstation and IO installation at the same

level of floor tiles) are part of Lighting, Wiring and Networking tasks. Interested suppliers must have prior experience for the mentioned tasks.

- **Branding and Decoration**

The final art designs of One-Way Visions will be submitted from the bank marketing team to the supplier, printing; installation on the surface of 16mm Malaysian Lassani and 10 mm glass partitions is required. Proper installation of Math Finishes Stickers (Blue) to cover the staff tables, Hanging, Doors and other required Signs will be shared with supplier, proper installation and good quality material is necessary. Painting of all interior sections of the bank as per instruction of project manager, cutout bank logo, and polished material for teller counters with few other installations will be required. The suppliers must have good knowledge and prior experiences for the mentioned tasks.

Shortlisting Criteria:

The First MicroFinanceBank, Afghanistan invites quotations from reputed firms/contractors to procure materials and services for the branding of Kota-e-Sangi new branch located in Kabul city (Kota-e-Sangi, Yasseni Center).

- The firm must have experience in decoration and renovation of projects
- Excellent technical capacities to ensure smooth and high-quality deliverables
- Local companies/firms must be registered with Afghanistan government
- Quotations must be valid for a period of thirty days (30) days from the closing date of the Request for Quotations
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account
- Based on FMFB-A procurement procedure an exact five percent performance guarantee will be collected from the winning company prior signing the contract and will be released 4 months after completion of the project
- Proposed work breakdown structure techniques for the project completion
- The bank has the right to accept/reject any quotation as per its procurement policy

GOVERNMENT INCOME TAX OR WITHHOLDING TAX:

Pursuant to Article 72 in the Afghanistan Tax Law effective March 21, 2009, FMFB-A is required to withhold "contractor" taxes from the gross amounts payable to all Afghan for-profit subcontractors/vendors. In accordance with this requirement, FMFB-A shall withhold two percent (2%) tax from all gross invoices to contractors under this Agreement with active AISA or Ministry of Commerce license whereas non-registered partners'/vendors bidding for this RFP shall include 7% tax and the mentioned percentage will be deductible upon invoice payment.

Estimated Period of Performance:

Sixty days (60) including holidays

Reporting:

The construction firm will report to FMFB's project manager and will work closely with other related FMFB staff. Within one week of the assignment approval, a work plan will be developed and agreed upon by the construction firm and FMFB.

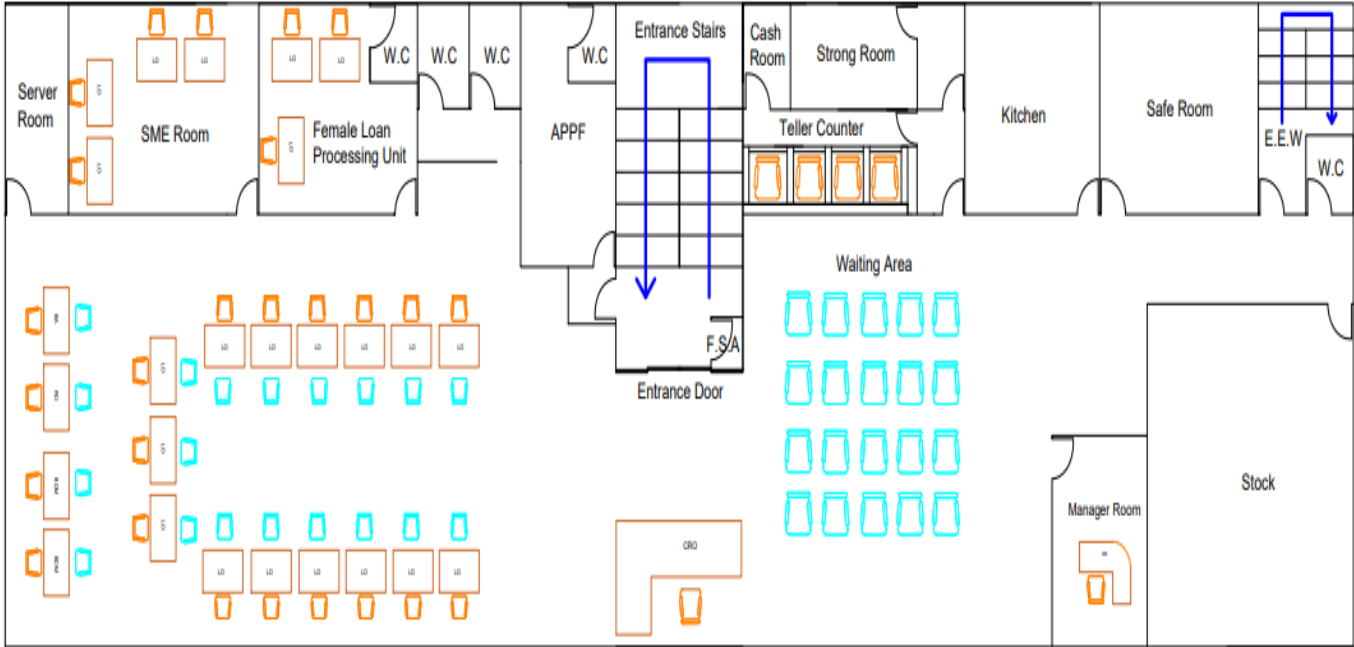
Bill of Quantities:

No.	Work details	Unit	Quantity
1	Demolition: demolition of interior brick walls and place it to the outside of the building.	L.S	1
2	Brick Partitions: Brick work including plaster and gypsum. The mortar combination should be (1+2+3) and the plaster thickness should be at least 2.5cm. Best quality must be used & quality must be approved by Engineer.	Cu.m	35
3	Kitchen: Sink counter for dishes washing and drawers for keeping dishes including water mixer and pipe lines with installing sink for hand washing, one 50 lit boiler and the table should be covered by Marmar stone. Shelf (made of tiles) for keeping materials 6x0.6 m on the top of table with Turkish Lassani 16 mm including one PVC door (1x2.2) m. Emergency light, Fire alarm, Smoke detector and Fire extinguisher (one item from each) is required to install. Best quality must be used & quality must be approved by Engineer.	L.S	1
4	Columns: Covering twenty-eight (28) columns with the depth of (40x40) cm and height of 300 cm. The columns need to be covered with Malaysian Lassani 16 mm row material, the wood crucks need to be filled out and proper Blue Polyester Painting job is required. Best quality must be used & quality must be approved by Engineer.	Sqm	160
5	Teller Counter: Four teller counters made of Malaysian Lassani 16 mm wood. Desks for four tellers with length of 1.2 m and width of 0.6m, four drawers and one wooden door including 100% polyester painting. The counter length must cover with the entire length of the teller area specified in the floor plan – leaving 1.2 meters for corridor and 1 m door for entrance in teller counter. Branding with FMFB cut-out plastic logo at the bottom part of teller counter with 10 mm blue frosted glass or plastic. 16 mm Malaysian Lassani wood behind teller to cover he wall and sticker will be pasted on Lassani wood. (sample will be provided by the bank). Digital lock for head teller's room door. Four laser cut holes for each teller counter glass. Two wooden doors one for corridor and one for counters.	L.s	1
6	Reception Desk: 16 mm Malaysian Lassani wood polished materials with height 80 cm, length 220 cm and width 60 cm. Front surface of the desk should be pasted by FMFB cutout plastic logo. Best quality and quality must be approved by Engineer.	Sqm	2.5
7	Main Entrance Door: Providing and installation of one standard bullet proof sliding metal door 6 mm Russian steel should be the backside and 4 mm Russian steel should be in the front side with handles, proper locking system, proper ball bearing system for making the door light weight and sliding view part to see area outside before entrance. Dimension (1.3x2.3) m. Best quality and quality must be approved by Engineer.	Sqm	3
8	Emergency Exit Door: Providing and installation of one metallic door with width 1.1 m and height 2.2 m back side should be 6 mm Russian steel and front side should be 6 mm with proper locking system, frame and handle from inside with painting and sliding view part to see outside. Best quality and quality must be approved by Engineer.	Sqm	2.4
9	Safe Room Door: Providing and installation of one standard bullet proof metal door with width 1.1 m and height 2.2 m back and front side should be 6 mm Russian steel with handles, proper locking system from inside and outside, frame and small window (0.5x0.6) m. Best quality and quality must be approved by Engineer.	Sqm	2.4
10	Server Room Door: Providing and installation of one standard bullet proof metal door. The dimensions are; Width: 1.1 m and Height: 2.2 m back and front sides should be 6 mm Russian steel with handles, proper locking system from inside and outside, frame and small window (0.5x0.6) m for fresh air is required in safe room. Best quality must be used & quality must be approved by Engineer.	Sqm	3

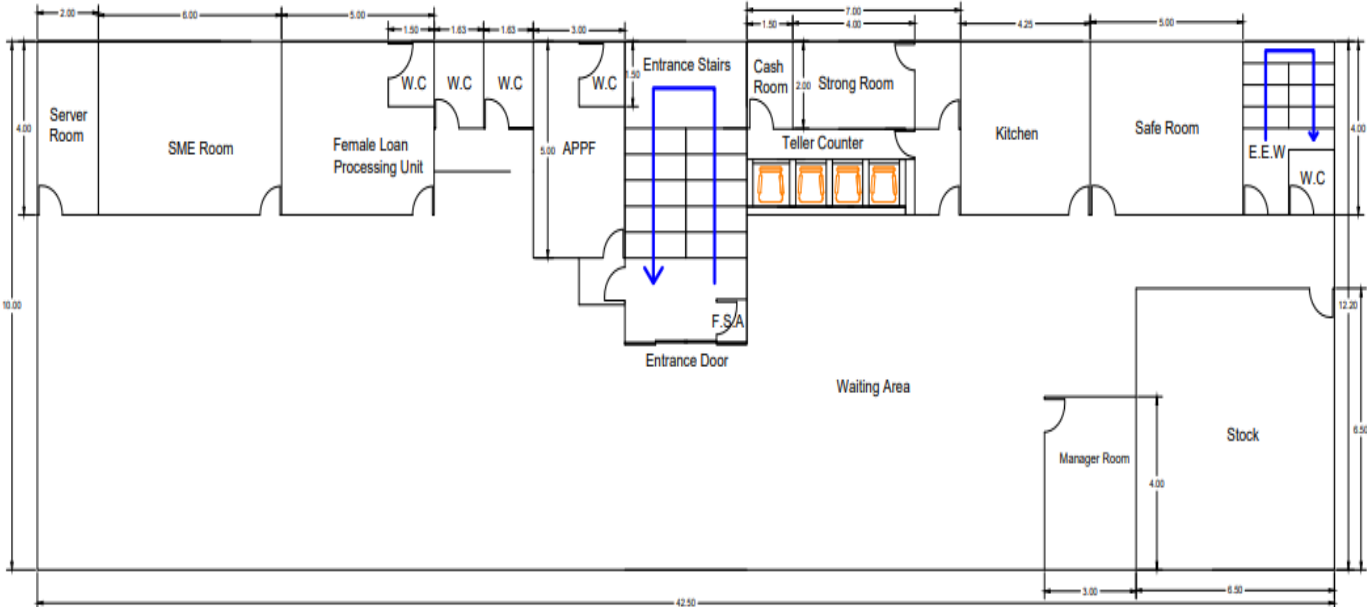
11	Strong Room: Heat insulation and non-corrosive material should be installed behind 6mm Russian steel inside strong room and the strong room door should be remove from the existing branch and re-install it to the new location. Best quality must be used & quality must be approved by Engineer.	Sqm	38
12	Female Searching Room: Fabrication of one searching room for females with height 3 m, length 2 m and width 2. The materials for fabrication of the room should be made of Senjawet turkey with one PVC door. Best quality and quality must be approved be Engineer.	L.S	1
13	Bathrooms: Four PVC doors, four sinks, four mirror and four exhaust fans, one boiler of 50 lit (ARISTON). All pipe of water and sanitation needs to be connected in water tank on the roof and septic tank respectively. Best quality must be used & quality must be approved by Engineer.	L.S	4
14	Tiles: Tiles work for the walls of W.C, & kitchen. Best quality must be used & quality must be approved by Engineer.	Sqm	30
15	False Ceiling Tiles: Providing and installation of false ceiling tiles into all rooms. Best quality must be used & quality must be approved by Engineer.	Sqm	340
16	False Ceiling: On the top of reception area a design should be made with gypsum board, proper lighting and paint job. Best quality must be used & quality must be approved by Engineer.	Sqm	12
17	Lighting/ Wiring/ Ducting: 12 watt 60/60cm LED panel light, 50 pieces with switches. Wiring of 6/4mm Turkish cable for Fifteen 24,000 BTU Air Conditioners. Twenty Large GEEPAS emergency Light with ducting of all interior cables. Fuses box for all the required lighting equipment and one change over box installation for changing the governmental electricity to generator electricity with all requirements. Best quality must be used & quality must be approved by Engineer.	L.S	1
18	Glass Partition: Providing and installation of 60 square meters 10 mm glass partition including three doors. Best quality and quality must be approved by Engineer.	Sqm	18
19	Painting: Plastic painting of outside & inside walls and ceiling include two coats to have a smooth surface & Best quality must be used & quality must be approved by Engineer.	Sqm	250
20	PVC Doors: Providing and installation of nine PVC doors with 2.2 length and 1.1 width. Best quality and quality must be approved be Engineer.	Unit	9
21	Backdrop: Backdrop for reception desk made of Malaysian Lassani wood polished material. Center of backdrop will be 10 mm glass with length of 2.5m and height of 3m. Best quality must be used & quality must be approved by Engineer.	Sqm	10
22	Networking: Networking for Total 30 Users at New Branch –Network Cable for 30 Units Network Cable for Server Room + 30 Units Face Plate, 30 Units Back Plate, 635 Units IO, 5 Carton Network Cable for Entire Branch, 1 Unit Patch Panel 48 Port + 1 Unit Patch Panel 24 Port with 1 Box RJ 45 including Rack and complete installation.	L.S	1
23	Cabinet for Searching Area: One wooden cabinet 16 mm Lassani including paint job, small shelf for keeping the client's equipment's before entrance with below dimensions (120x100) cm. Best quality and quality must be approved by Engineer.	Sqm	1.5
24	Digital Lock: Digital lock for Head Teller's room door. Best quality must be used & quality must be approved by Engineer.	Unit	1
25	Blast Film: Providing and installation of film for all the interior glasses of branch including partitions, windows and teller counters. Best quality and quality must be approved by Engineer.	Sqm	120
26	Stickers: Providing and installation of Matte finish stickers for 40 Turkish Lassani 16 mm tables with FMFB logo. Best quality must be used & quality must be approved by Engineer.	Sqm	200
27	Hanging Signs: Height: 50 cm, Width: 20 cm, sticker pasted on foam board, hung with metal chain (silver). The final design will be shared with supplier for installations. Best quality must be used & quality must be approved by Engineer.	Unit	7
28	Door Signs: Height: 10 cm, Width: 30 cm printed on 4 mm Aluminum sheet engraved. Best quality must be used & quality must be approved by Engineer.	Unit	8
29	Table Plates: Acrylic sheet, Height: 8 cm and Width: 30 cm. Best quality must be used & quality must be approved by Engineer.	Unit	40
30	Smoke Detector: Five-unit smoke detector to be installed inside the branch. Best quality must be used & quality must be approved by Engineer.	Unit	5
31	Fire Alarm: Five-unit fire alarm to be installed inside the branch. Best quality must be used & quality must be approved by Engineer.	Unit	4
32	Vertical Blind: Providing and installation of blue vertical blind to all interior windows of the branch. Best quality must be used & quality must be approved by Engineer.	Sqm	70

33	Iron Grills for Windows: Providing and installation of 50 square meters iron grills for the windows of the branch. Best quality and quality must be approved by Engineer.	Sqm	50
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Drawings



Kota-e-Sangi Layout



Kota-e-Sangi Layout

Submission of Proposals:

Project timeline are as follows:

Weekly Activities Description	March 2021				April 2021				May 2021			
	W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4
Project announcement												
Evaluation of the proposals												
Site visit												
Contract sign-off with the Firm												
Commencement of the project												
End of the project												

Further information in respect to this RFP can be obtained at address below by email or in person during office hours [08:00-16:00 Hours].

Ahmad Sohail Sadozai

Project Manager

The First Microfinance Bank, Afghanistan (FMFB-A)

FMFB-A Head Office, Lane 8, Kolola Pushta Road, District 4, Kabul- Afghanistan

Phone Number: +93 794581817

Email: ahmadsohail.sadozai@fmb.com.af

The proposal must be submitted in a sealed envelope by no later than March 25, 2021 at the below mentioned address.

Mohammad Muhib Kabiri

Procurement Manager

The First Microfinance Bank, Afghanistan (FMFB-A)

FMFB-A Head Office, Lane 8, Kolola Pushta Road, District 4, Kabul- Afghanistan

Phone Number: +93 711101112

Email: muhib.kabiri@fmb.com.af